



- ___ Venture Bowling, No. 3467
- ___ Venture Shooting Sports, No. 3457
- ___ Varsity Waterskiing, No. 33460
- ___ Varsity Triathlon, No. 3456
- ___ Varsity Basketball, No. 3450
- ___ Varsity Soccer, No. 3453
- ___ Varsity Softball, No. 3452
- ___ Varsity Tennis, No. 3455
- ___ Varsity Volleyball, No. 3451

- Program features from *Scouting* magazine
- Scouting* magazines
- Boys' Life* magazines
- Troop Planning Worksheet
- District/council calendar
- School calendar
- Chartered organization calendar
- Community calendar
- Information on council and district events
- Complete copy of next month's program feature, for the final part of the workshop (one per participant)
- Troop Resource Surveys completed by parents and troop leadership
- Troop/Team Record Book, No. 34510
- Troop Advancement Chart, No. 34506

PROGRAM SUPPLIES

- "All-aboard" activity (supplies needed)
- Game (supplies needed)
- Flipchart stand and pad(s)
- Twelve large calendar pages
- Felt-tip markers
- Writing pads for participants
- Pens or pencils
- Thumbtacks
- Masking tape
- VCR and monitor
- Extension cord

FOOD/REFRESHMENTS

- Refreshments for morning and afternoon breaks
- Additional food (lunch, etc.)

CONFERENCE FACILITY SETUP

- Tables set in horseshoe or square, depending on number of people
- VCR and monitor located for easy viewing
- Flipchart stand placed for easy viewing and use
- Calendar pages hung on wall
- Troop Planning Worksheet hung at front center of room
- Table at front of room for resource material



CONFERENCE ASSIGNMENTS

- ___ Develop menus and purchase food.
- ___ Food preparation and cleanup.
- ___ Gather supplies (see checklist).
- ___ Set up conference facility.
- ___ Prepare large blank calendars with months, days, and known dates.
- ___ Prepare flipchart with conference objectives and ground rules.
- ___ Prepare Troop Planning Worksheet with correct months.

STEP 4: OBTAIN TROOP COMMITTEE SUPPORT

At the completion of the annual troop program planning conference, you and your senior patrol leader should prepare a clean draft of the planning worksheet for presentation to the troop committee. Arrange with the committee chairman for this important topic to be placed on the meeting agenda. Then you and the senior patrol leader present the troop's annual program to the committee.

Try to anticipate questions and prepare your senior patrol leader to answer them. (Remember, it's a boy-planned program.) The critical question the committee must resolve is: does the troop have the resources to carry out this program? If not, can the resources be obtained, and are the troop members willing to do their share in obtaining them?

There may be need for compromise. In those cases, the senior patrol leader should present the options to the patrol leaders' council for their approval.

The finished product from these discussions will be a troop program that is accepted by everyone, and one that has the necessary support to make it work.